Serial No	
seriai no	

Director General of Export Development Board Through Controller General of Imports and Exports

Requesting Permission for Importation of Essential Raw Materials for Processing Confirmed Exporting Orders

1.	Name of the Company –		
2.	Nature of the Business		
3.	Company Address -		
4.	Contact Numbers: Office:	Mobile:	
5.	Email Address -		
6.	BOI Company – Yes	No 🔲	
7.	BRC No/ Company Registra	ation No. –	
8.	TIEP Registration Number ((if available) -	
9.	Details of the Bank - Name: Contact Number:	Branch:	e-mail:
10.	Payment Term for Importati	on of raw material-	
	Credit Facility – Yes	If yes Number of Days -	
	No 🔲		

				the	following	docu	ıments	
 Proforma Invoice of Imports Business Registration Certificate/ Business Incorporation Certificate Form 20 Purchase orders (if available) 								
T dichase c	racis (ii av	umu						
Details of Confirm	ned <u>Export</u>	Orc	lers					
	,							
Item	HS Code	Qı	antity	Va	lue			Country
3. Details of <u>imports</u> of the same raw-materials for the previous year. HS Quantity Unit Value								Country of
Item	Code	ν.	warrer of	,				origin
							•	
Details of the Imp	ortation							
Itam	HS Co	IIC Code		Quantity			Value	Country of
Item	TIS CC	oue			(Kg/etc.)		(/Currency)	origin
			1		i			
	 Proforma Business F Form 20 Purchase of Details of Confirm Item Details of import Item	 Proforma Invoice of Interest Registration Business Registration Form 20 Purchase orders (if available and purchase orders (if availabl	Proforma Invoice of Impo Business Registration Cer Form 20 Purchase orders (if availal Details of Confirmed Export Ord Item HS Code Quantum HS Code Item HS Code Details of imports of the same rate Item Code Details of the Importation	Proforma Invoice of Imports Business Registration Certificate/ Bistration Certificate/ Bistra	Proforma Invoice of Imports Business Registration Certificate/ Busines Form 20 Purchase orders (if available) Details of Confirmed Export Orders Item	 Proforma Invoice of Imports Business Registration Certificate/ Business Incorp Form 20 Purchase orders (if available) Details of Confirmed Export Orders Item HS Code Quantity Value Details of imports of the same raw-materials for the previous (Kg/etc.) Details of the Importation Details of the Importation Item HS Code Quantity Unit (Kg/etc.) Details of the Importation Item HS Code Quantity Unit Uni	Proforma Invoice of Imports Business Registration Certificate/ Business Incorporati Form 20	Business Registration Certificate/ Business Incorporation Certificate Form 20 Purchase orders (if available) Details of Confirmed Export Orders Item

15. **Declaration of the Importer**:

I declare that the above details provided by me are true and correct and assure that the above mentioned essential raw material will only be used for the production process to meet the above confirmed export orders already in place, in accordance with the prevailing rules and regulations of the country. Also, I agree to produce documentary evidences of export volumes to the EDB for reconciling purposes.

17. Designation -	16. Date –

16. Digital Signature of the Authorized Officer of the Company –

Recommendation

Controller General Department of Imports and Exports Control

Recommendation for Importation of Essential Raw Materials for Processing Confirmed Export Orders

I hereby recommend to import the items mentioned below.

	Item	HS Code	Quantity	Unit (Kg/etc.)	Value (/Currency)	Country of origin
1						
2						
3						

Digital Signature of Director General of Sri Lanka Export Development Board

Date -