

**Calling for Applications for Recruitment to the Drivers' Service (Grade III) of the  
Combined Service**

**Department of Import and Export Control**

01. Applications are hereby invited from Sri Lankan citizens for recruitment to the Drivers' Service, Grade III of the Combined Service to fill 02 vacancies existing in the Department of Import and Export Control.
02. Number of appointments made and effective date of appointment shall be decided by the Appointing Authority. Appointing Authority reserves the right not to fill all or certain number of vacancies. Appointees shall be subjected to the policy decision taken by the government on pension scheme entitled to the post.
03. Salary Scale: In terms of P.A.C. 3/2016, Rs. 25,790-10x270-10x300-10x330-12x350-Rs. 38,990.
04. It is compulsory that selected candidates should serve a minimum of three years in the work place of first appointment and serve in any part of the island. However, the Appointing Authority shall have the power to transfer any officer before the lapse of said period, if required, on special reasons as determined by him/her.
05. Qualifications: Candidates are required to possess the following qualifications for recruitment to Drivers' Service, Grade III:
  - (a) Should not be less than 18 years and not more than 45 years as at the closing date of application. Upper age limit will not be applicable for permanent and pensionable appointees already in the Government Service
  - (b) Should be of good character and sound health
  - (c) Educational Qualifications
    - Should have passed G.C.E. O/L examination in not more the two sittings in six subjects at least with two credit passes including Sinhala / Tamil
  - (d) Professional Qualifications
    - Should possess a driving license issued by the Commissioner General of Motor Traffic with regard to driving of private/hiring cars and station wagons tare of which is less than 24 cwt ( Should possess at least a valid driving license of vehicle

categories of vehicle C and C1 or vehicle category B according to new driving licenses obtained before three years as at the date of recruitment)

- Should have a sound knowledge of the Highway Code

(e) Experience

- Should possess three years' experience as a vehicle driver (Certificates should be furnished in support of experience.)

(f) Physical Fitness

- Should have a minimum height of 05 feet
- Should be of sound physical health and good eye-sight so as to perform duties during day and night. It should be supported with a formal medical certificate issued by Government Medical Officer.

(g) Should not be an unsuitable person to be appointed to the government service in terms of chapter V of the Procedural Rules of the Public Service Commission

06. It is compulsory for every candidate to have completed all the qualifications relevant to the post on or before the date of inviting applications.

07. All candidates are required to pass each subject of the Test on Competence in Driving, Practical Knowledge in Highway Rules and Basic knowledge in Motor Mechanism and shall be subjected to a general interview to be held to scrutinize qualifications.

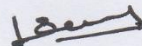
Note: Experience in the post, educational qualifications and extracurricular activities should be supported with recognized certificates. The qualifications should be valid for the final date on which applications are called.

08. Application prepared as per the prescribed specimen form should be submitted, together with photo copies of all certificates in support of qualifications. Applications which are not conforming to the prescribed specimen form and inaccurately completed or in incomplete condition will be rejected without prior notice. (The candidate should bear the loss incurred due to failure in duly completing the application.)

09. If it is revealed during scrutinizing of qualifications that a candidate is ineligible, his/her candidature will be cancelled on any occasion. If any information furnished by a candidate is found to be false, he/she will be dismissed from the Public Service on any occasion.

10. Applications marked with words "Recruitment to Drivers' Service, Grade III" on top left hand corner of the enclosing envelope should be sent to the address of 'Controller General of Import and Export, Department of Import and Export, Hemas Building, York Street, Colombo 01' under registered cover to reach on or before 30.10.2018 .
11. All candidates who have submitted applications on or before the due date will be invited by the Controller General of Import and Export for a general interview on the presumption that only the persons with qualifications stipulated in this notice have applied. However, such an invitation will not be considered as an acceptance that the candidate has fulfilled the qualifications requisite for the post. If it is revealed that the candidates do not possess requisite qualifications on the occasion of verifying the qualifications after inviting candidates for an interview as per the notice, their candidature will be cancelled.
12. One of the following documents should be produced to the Interview Board to prove the identity of candidates.
  - i. Valid National Identity Card issued by the Department of Registration of Persons
  - ii Valid Passport
13. Director General of Combined Services will decide on any matter which is not mentioned herein. All candidates are bound to act in accordance with general rules and regulations set out in this notice.

On the order of Director General of Combined Services,



T.V.D. Damayanthi S. Karunaratne

Controller General of Import and Export

15... October, 2018

Department of Import and Export Control

No. 75 1/3,

First Floor, Hemas Building,

York Street,

Colombo 01